



Jon D. Doolittle
President and CEO
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***** JOB OPENING NOTICE *****

Open: May 19, 2026

Division Vice President of Membership Services, West Division

At the Missouri Hospital Association (MHA), our mission is to shape an evolving environment that helps our members thrive and fulfill their current and future missions. We are seeking a Division Vice President of Membership Services to oversee and lead the West Division of MHA's field operations, ensuring alignment with the organization's mission and driving strategic and operational excellence with member hospitals as measured by member satisfaction and engagement.

This role provides executive leadership for our West Division of member hospitals, supports the development of membership services staff and works closely with member hospitals to advance regional priorities. This position also leads member engagement, advocacy, workforce initiatives, education and networking events, political action committee fundraising and key external relationships while representing MHA at local, state and federal meetings.

The ideal candidate will bring at least 10 years of senior administrative experience, preferably in a hospital, health system or hospital association. A relevant undergraduate degree is required; graduate degree preferred. This role also requires the ability to lead, manage, mentor and support membership services staff. Knowledge of public relations best practices is preferred. The successful candidate will demonstrate strong leadership, sound judgment and a solid understanding of hospital and association operations. Candidate should understand the key challenges facing hospitals and health systems, represent MHA professionally in public and private settings and bring strong problem-solving, conflict-resolution and relationship-building skills. Exceptional communication, customer relations and organizational skills are required, along with attention to detail, initiative and flexibility. The position also requires travel, long or irregular hours and time away from home.

MHA is an equal opportunity employer with a drug and smoke-free work environment. MHA participates in the E-Verify Program. To apply, please submit your resume and salary requirements to Human Resources, 4712 Country Club Drive, Jefferson City, MO 65109 or email to humanresources@mohospitals.org.